



Hallenross and Associates, LLC Presents...



The Business of Interpreting

When it comes to working as an independent contractor or 'freelance' interpreter, there are various skills that go beyond just knowing two languages. This workshop was inspired by years of frustration, trial and error, and having conversations with various colleagues. In our time together, we will explore efficient and ethical business practices used by colleagues. Topics we will cover include: marketing and how we exist in social media, what invoicing elements are necessary for billing, and a brief discussion about tax information. We will also discuss helpful organizational systems, contract negotiating, and will touch on retirement and insurance. This workshop is intended to be a free flow of ideas and an information sharing session among colleagues.

Presenters



Valoree Boyer
NIC



Andrea Rehkopf
NIC, BEI Master

Register at the link below or
mail this form!

<https://goo.gl/Yvy8Er>

Contact Hallenross at:
614 - 296 - 8937 or
pd@hallenross.com

Location

**Columbus State Community
College**
Workforce Development Building
Room 353

The location for this workshop has been graciously
sponsored by the CSCC Disability Services Office.

August 18, 2018 - 9 am - 4 pm (one hour lunch)

Registration Deadline: 8/11/18

CEUs: .6 PS CEUs

Fees: Regular Rate - \$55

Active Hallenross Contractor Rate - \$50

Cancellation Policy: No refunds after 8/11/18

To Register: Via the link above; payment will be made through email via credit card or by mail with check or credit card; no cash accepted

Please send registrations to:
Hallenross and Associates, LLC
1240 N. 3 B's and K Road
Sunbury, OH 43074

Name: _____

Address: _____

Phone: _____

Email: _____

Please list any accommodations you may need:
 Large Print Other: _____

Signature

Credit Card #

Exp. Date CCV



HALLENROSS AND ASSOCIATES, LLC
Sign Language Interpretation and Professional Development

